

Indonesia Visa Instructions for Asia Transpacific Journeys- Group Travelers

G3 Visas & Passports, Inc.
Tel: (888) 883-8472, (703) 276-8472
Fax: (703) 524-3374
Email: ATJ@g3visas.com

Please note: Indonesian Consulates are jurisdictional, meaning that your visa must process at the consulate that has jurisdiction over your state of residence. Please email ATJ@g3visas.com and tell us what state you live in, and we will send you the appropriate visa application for your jurisdiction and give you the address of the G3 office that will process your visa.

Please send the following to G3 Visas & Passports:

1. **Please submit your original valid and signed passport** (The passport must have at least one blank visa page for the visa and must be valid for 6 months from the end of your trip).
2. Two visa application forms, completed and signed. Please email ATJ@g3visas.com to request your application.
3. Two 2" x 2" passport size photographs. Do not wear glasses in the photo.
4. Non US citizens submit valid I-94 or a copy of your Alien Registration Card.
5. Copy of flight itinerary from Asia Transpacific Journeys.
6. A copy of a recent bank statement. Account numbers may be blacked out for privacy.
7. A copy of your state-issued Driver's License or photo ID.

Please send this sheet with all fields completed; only one is required per family.

Contact and Shipping Information:

(Street Address Only, NO P.O. BOXES)

Name _____
Address _____

City _____
State _____
Zip Code _____
Tel # _____
Fax # _____
Date of Birth _____
Passport # _____
Date Departing US _____ / _____ / _____
Date Passport Needed _____ / _____ / _____

Email Address : _____
(We will email you the tracking number when your visas are complete.)

Shipping Fees:

All return shipping fees are included. Your passport will be returned via Federal Express. Federal Express cannot deliver to P.O. Boxes; please provide your home street address or work address.

Visa Information:

Visas will take four weeks to process.

Single entry with 30 day stay

- Please submit an **expedite fee of \$40.00 per traveler** if you require your passport returned **in less than four weeks**. Expedited service may not always be available.

Payment Information:

Since you will be traveling with a group, Asia Transpacific Journeys will be paying for the visa fees.

However, if you need us to process the visa in less than three weeks, you must pay the expedite fee. (Please include a check made payable to "G3 Visas & Passports, for the expedite fee.)

- Please submit an **expedite fee of \$40.00 per traveler** if you require your passport returned **in less than four weeks**. Expedited service may not always be available.

Expedite fee: Number of travelers x \$40.00 = \$ _____

Group Traveler (GRP) Visa Information 4/14/11